



CITY OF RADFORD
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Commissioner of the Revenue
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VACANT BUILDING REGISTRATION & RENEWAL FORM

Code of Ordinances Sec. 50-200.

- New Registration Renewal Amendment Removal

SECTION I – BUILDING INFORMATION

A. Correct Address of Building

B. Real Estate Tax ID number (as printed on the real estate tax bill)

SECTION II – OWNERSHIP INFORMATION

A. List the name, address and phone number of the **owner**.
 If there are multiple owners, please attach additional sheets.

Name _____

Address _____

Phone _____

B. If the property is held in a land trust, the **beneficiary** of the trust must be disclosed.

Name _____

Address _____

Phone _____

SECTION III – CONDITION/STATUS OF BUILDING

A. Is the building enclosed and secured? Yes No

B. Has a sign been posted on the building listing owner name, address and phone? Yes No

C. What is the date the building first became vacant? _____

Building that has been vacant for a continuous period of 12 months or more shall register such vacant building annually with the city. A renewal application must be provided on or before July 1 of each subsequent calendar year. Refer to ordinance for fees and penalty for failure to register.

SECTION IV – CERTIFICATION

I hereby certify that I have examined this Vacant Building Registration Form and that, to the best of my knowledge and belief, it is true, accurate and complete. I am aware that failure to provide suitable or inaccurate form shall be deemed NOT to satisfy the requirements of City of Radford Ordinance Code Sec. 50-200 and will subject owners a fine and penalty.

 Signature

 Date

 Printed Name