

Radford City, Virginia

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APPLICATION FOR VENDOR LICENSE FOR EVENT/SHOW/FESTIVAL

- Vendor license must be obtained by all vendors. Payment must be remitted with application.
- Vendors who sell food and drink will be subject to additional Meals Tax requirements. **Food vendors must remit a copy of up to date HEALTH DEPARTMENT CERTIFICATE prior to event.**
- The issuance of this License does not relieve the licensee of the obligation to comply with the requirements or regulations of the Department of Health, Fire & Rescue Department, Alcoholic Beverage Control Board, and/or all other applicable State or local agencies or County Departments and to maintain in full force and effect all other applicable licenses and permits.

EVENT INFORMATION				
Event Title/Name:		Event Date(s):		
Event Location:				
Sponsor Name:				
Sponsor Address:				
Sponsor Contact:		Contact Phone:		
VENDOR (APPLICANT) INFORMATION				
Vendor Name:				
Trading As/Fictitious Name (if applicable):				
Business Entity & Names/Titles:	Check one: <input type="checkbox"/> Sole Proprietor/Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Partnership <input type="checkbox"/> Other (specify): _____			
<ul style="list-style-type: none"> • Officers (Pres., V.P., Sec., Treas.) • Directors • Partners • Members 	Name _____	Title _____	Name _____	Title _____
	Name _____	Title _____	Name _____	Title _____
	Name _____	Title _____	Name _____	Title _____
Mailing Address:				
Physical Address:				
Business Phone:		Fax:		
Contact Person:		Contact Phone:		
Email Address:				
Federal EIN / SSN:				
VA Sales Tax No.:		OR VA Sales Tax Exemption No.:		

Description of Items for Sale:		Do you intend to sell food/beverages?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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CERTIFICATION

If the Applicant is a business entity such as a trust, partnership, limited liability company, or corporation, it must be signed by a member, partner, executive officer, or other person specifically authorized in writing by the trust, partnership, limited liability company, or corporation to sign. ***It is a misdemeanor for any person to willfully subscribe a return which is not believed to be true and correct as to every material matter. (Code Virginia Section 58.1-11)***

I, the undersigned, do swear or affirm under penalty of perjury that (1) the information herein is true, complete, and correct to the best of my knowledge and belief, (2) I understand the limits of this License, and (3) I am an individual, the business owner, or a member, partner, executive officer, or other person specifically authorized by the business in writing to sign on its behalf.

Signature	Print Name	Title or Capacity for Signing	Date
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