

<b>STAFF USE ONLY</b>
Date Received _____
Amt Paid _____

**2019 JULY 4<sup>th</sup> VENDOR REGISTRATION FORM**  
**RADFORD'S SPIRIT of AMERICA**  
 Held in **BISSET PARK**  
**49 Berkley Williams Drive, Radford, VA 24141**  
 Sponsored by  
**Radford Parks & Recreation Department**  
**200 George Street, Radford, VA 24141**



Name: \_\_\_\_\_ Phone(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Business Name: \_\_\_\_\_

Radford Parks and Recreation Department reserves the right to set minimum prices on all food items, limit the number of vendors selling the same food items, and deny any application if necessary. On a separate sheet of paper please list the FOOD items you will be selling as well as their prices. All prices subject to approval by the Radford Parks and Recreation Department.

Please describe the items you will sell and/or display: \_\_\_\_\_

**All ropes, stakes, tents, etc. must be within your designated booth area.**

- Number of 12' X 12' booths you will require **\$50.00 per booth** 1\_\_\_\_\_ 2\_\_\_\_\_ 3\_\_\_\_\_ 4\_\_\_\_\_ If you have a **Food Truck** please specify length including hitch \_\_\_\_\_ Feet
- Number of electrical outlets **\$10.00 per outlet (Max. of three electrical outlets)** 1\_\_\_\_\_ 2\_\_\_\_\_ 3\_\_\_\_\_ Please select type of electrical hook up 50amp \_\_\_\_\_ 110 \_\_\_\_\_ 220 \_\_\_\_\_

**Register early because there will be a limited number of electrical outlets available (First Come First serve.) Vendors must supply their own extension cords. Vendors are encouraged to use self-contained units if possible.**

DO YOU INTEND TO SELL FOOD? \_\_\_\_\_ YES \_\_\_\_\_ NO

IF YES, THEN YOU **MUST** COMPLETE THE ENCLOSED HEALTH DEPARTMENT APPLICATION AND RETURN IT WITH THIS APPLICATION. SPACES WILL BE RESERVED UPON RECEIPT OF COMPLETED PAPERWORK AND PAYMENT OF FEES.

HAVE YOU PURCHASED A BUSINESS LICENSE IN THE CITY OF RADFORD IN 2018? \_\_\_\_\_ Yes \_\_\_\_\_ No If so, please send a copy. If not, please fill out the Application for Vendor License and send it to the Radford City Commissioner of Revenue.

**Deadlines:** **FOOD** vendor applications need to be returned by **Friday, June 14, 2019.**  
**NON-FOOD** vendor applications need to be returned by **Friday, June 28, 2019.**

PLEASE RETURN YOUR COMPLETED FORM(S) AND BOOTH FEE TO:

**Radford Parks & Recreation Department**  
**Attention: Donna Wolfe**  
**200 George Street**  
**Radford, Va. 24141**  
**Phone: (540) 731-3633**

**MAKE CHECKS OR MONEY ORDERS PAYABLE TO: RADFORD PARKS AND RECREATION DEPARTMENT**

**PLEASE NOTE:** Forms that are not accompanied by correct payment will not be processed.