



City of Radford Council Agenda
Meeting Number 13 of F.Y. 2020-2021
6:00 p.m. Work Session-F.Y. 2020 Audit

January 11, 2020 at 7:00 pm
ZOOM

CALL TO ORDER
PLEDGE OF ALLEGIANCE
MOMENT OF SILENCE

OLD BUSINESS:

1. Ordinance 1746-Vacation of Right of Way-Radford University Foundation
2. Vacation of Right of Way-Scott Hill
 - a. Receive the Report from the Board of Viewers

NEW BUSINESS:

1. Chamber of Commerce Memorandum of Understanding
2. Appropriation Ordinance 1726.22: \$182,000-CARES Utility Funding

CITY MANAGER COMMENTS
COUNCIL MEMBER COMMENTS

Adjourn

Upcoming Meetings:

January 25, 2021 7:00pm Regular Meeting-Zoom
February 8, 2021 7:00pm Regular Meeting-Zoom

ORDINANCE NO. _____

**ORDINANCE OF VACATION OF TWO PUBLIC ALLEYWAYS
WITHIN THE BOUNDARIES OF CALHOUN STREET, TYLER AVENUE,
LAWRENCE STREET, AND FIRST AVENUNE**

WHEREAS, the Radford University Foundation, Inc. (the "Foundation") has filed an application with the City of Radford, Virginia (the "City") to vacate two public alleyways within the boundaries of Calhoun Street, Tyler Avenue, Lawrence Street, and First Avenue (the "Alleyways"), the locations of which are more specifically shown on that Plat entitled "Plat Showing Alleys To Be Vacated (3,484.88 Sq. Ft.) and Combined with Adjoining Property Owned by RUF 600 Tyler Ave. LLC. as Shown on Map Section 55 6-(6) Lots 1-18 City of Radford, Virginia," dated December 9, 2020, a copy of which is attached hereto and made a part hereof as "Exhibit A" (the "Plat"); and,

WHEREAS, the City is authorized to vacate its public rights-of-ways and require abutting property owners to purchase their fractional interests in the same, pursuant to Virginia Code § 15.2-2006 et seq.; and,

WHEREAS, the Foundation is the owner of all real property abutting upon the Alleyways; and,

WHEREAS, after notice and public hearing as required by law, the City Council of the City of Radford, Virginia (the "City Council") has determined it appropriate and in the best interests of the City to vacate the Alleyways, subject to the conditions stated herein.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Radford that the Alleyways shown on the Plat are hereby **VACATED**, subject to the following conditions:

1. That within sixty (60) days of the adoption of this Ordinance, the Foundation shall pay the City \$42,410.00 for the Foundation's fractional interests in the Alleyways, which is the mutually agreed upon purchase price of the parties; and,

2. That prior to recordation of this Ordinance or any deed of vacation, the Foundation shall convey to the City one or more permanent utility easements across, over, upon, or under the property shown on the Plat for the relocation, construction, use, maintenance, repair, and replacement of the utilities that are currently located in the Alleyways; and,

3. That within twelve (12) months of the adoption of this Ordinance, the Foundation shall record this Ordinance, together with the deed of vacation, in the Radford City Circuit Court Clerk's Office; and,

4. That the Foundation shall be responsible for all costs associated with the preparation and recordation of this Ordinance and any deed of vacation; and,

Ord. No. _____

5. That failure of the Foundation to satisfy any condition contained herein shall render this Ordinance, and any deed of vacation, null and void and of no force and effect.

And, **BE IT FURTHER ORDAINED** by the Council of the City of Radford that the City Manager is hereby authorized to take such actions and execute such documents on behalf of the City as are necessary to effectuate the purposes of this Ordinance, including, but not limited to, execution of one or more deeds of vacation, subject to review and approval by the City Attorney.

And, **BE IT FURTHER ORDAINED** that, in accordance with Section 2.13 of the City's Charter, a second reading of this Ordinance is hereby dispensed with, upon the affirmative vote of four members of City Council.

Date: _____

Recorded Roll Call Votes:

Mrs. Huntington: _____
Mrs. Foster: _____
Mr. Hite: _____
Mr. Burress: _____
Mayor Horton: _____

David Horton, Mayor

ATTEST:

Jennifer Wilder, City Clerk

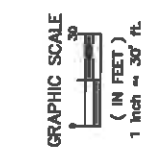
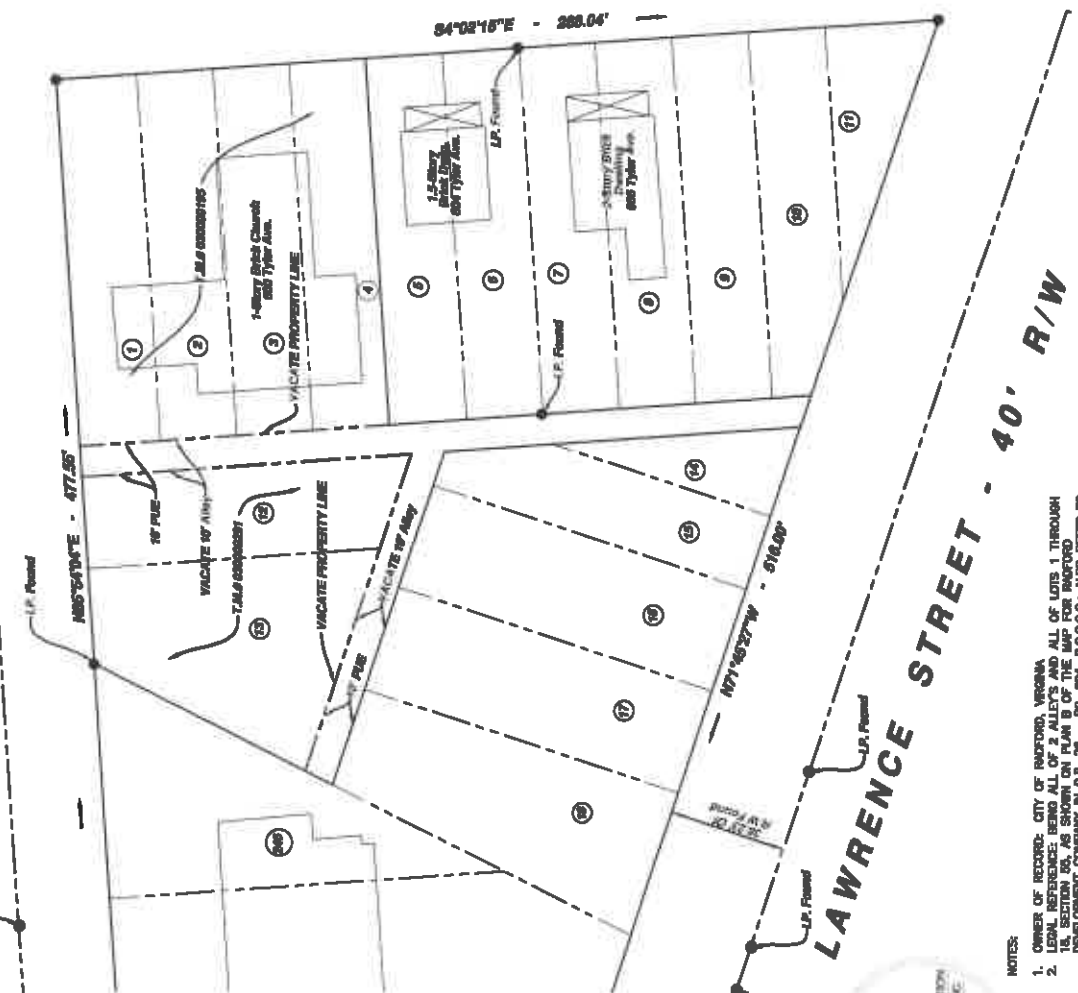


VICINITY MAP
NO SCALE

TYLER AVENUE - R/W VARIES



CALHOUN STREET - 30' R/W



- LEGEND
- SURVEYED PROPERTY LINE
 - DEED LINE
 - VACATED LINE/EASEMENT LINE
 - SET REBAR
 - EXISTING IRON FOUND
 - END OF LINE/CURVE
 - NOTHING FOUND, NOTHING SET

PLAT SHOWING
ALLEYS TO BE VACATED
(3,484.88 SQ.FT.)
AND COMBINED
WITH ADJOINING PROPERTY
OWNED BY RUF 600
TYLER AVE. LLC.
AS SHOWN ON
MAP SECTION 55 6-(6)
LOTS 1-18
CITY OF RADFORD, VIRGINIA
COMM. 0084 SURVEYED: 12/09/20

OWNER'S STATEMENT:
THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN PERFORMED IN STRICT ACCORDANCE WITH THE WISHES AND DESIRES OF THE UNDERSIGNED. THE UNDERSIGNED HAS BEEN FULLY ADVISED OF ALL RIGHTS AND OBLIGATIONS OF RECORDING THIS PLAT AND HAS VOLUNTARILY WAIVED ALL RIGHTS AND OBLIGATIONS TO BE VACATED (CALHOUN STREET) AND COMBINED WITH ADJOINING PROPERTY, IF ANY SHOWN HEREON, AS HEREBY MADE.

IN WITNESS WHEREOF, I HAVE HEREBY PLACED THE FOLLOWING SIGNATURES AND SEALS.
CITY OF RADFORD, VIRGINIA - MAP SECTION 55 6-(6) LOTS 1-18
DAVID C. RUFFIN, CITY MANAGER _____ DATE _____
RECORDS SUPERVISOR _____
COMMONWEALTH OF VIRGINIA
A NOTARY PUBLIC IN AND FOR THE
AFORESAID STATE DO HEREBY CERTIFY THAT DAVID C. RUFFIN, CITY MANAGER, WHOSE NAME IS SIGNED TO THE FOREGOING INSTRUMENT, HAS PERSONALLY APPEARED BEFORE ME AND ACKNOWLEDGED THE SAME ON THIS _____ DAY OF _____ 2020.

NOTARY PUBLIC _____
MELISSA SKELTON, ZONING ADMINISTRATOR _____ DATE _____
LIC. NO. 1460-B _____
SOURCE OF TITLE AND CONCERNING STATEMENT:
THIS IS TO CERTIFY THAT THE PROPERTY DESCRIBED WITHIN THE LIMITS OF THIS PLAT SHOWING MOORE OF ALLEYS AND COMBINED WITH ADJOINING PROPERTY OWNED BY RUF 600 TYLER AVE. LLC, AS SHOWN ON MAP SECTION 55 6-(6) LOTS 1 THROUGH 18, IS SUBJECT TO PLAT 18 OF THE MAP FOR THE RADFORD DEVELOPMENT COMPANY IN D.B. 20 - PL. 604, R.C.C.C.A.D. ALSO REFER TO PLAT OF HEITH'S MAP OF CENTRAL CITY FOR BONDURANT REALTY CORP. IN D.B. 137 - PL. 58, R.C.C.C.A.D. AND TO PLAT OF LOTS 14 AND 16, SECTION 55, IN D.B. 102 - PL. 3, R.C.C.C.A.D.; THE AFORESAID PLAT IS RECORDED IN THE CLERK'S OFFICE OF THE CITY OF RADFORD, VIRGINIA.

I HEREBY CERTIFY THAT THIS PLAT IS BASED ON A CURRENT FIELD SURVEY AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.
DOUGLAS R. MEREDITH, JR., LIC. NO. 1450-B _____ DATE _____
NATIONAL CONSTRUCTION INSURANCE CORPORATION



DATE: _____
I HEREBY CERTIFY THIS PLAT OF SURVEY TO BE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF
DOUGLAS R. MEREDITH, JR. (P.L.L.C.)
ENGINEERING SURVEYING
1647 Millwood Dr. www.dmrvc.com
Sedden, Virginia 24153 ph: 540.353.0484
dmer@dmrvc.com

- NOTES:
1. OWNER OF RECORD: CITY OF RADFORD, VIRGINIA
 2. ALL OF LOTS 1 THROUGH 18, SECTION 55, AS SHOWN ON MAP SECTION 55 6-(6) LOTS 1 THROUGH 18, SECTION 55, R.C.C.C.A.D. ALSO REFER TO PLAT OF HEITH'S MAP OF CENTRAL CITY FOR BONDURANT REALTY CORP. IN D.B. 137 - PL. 58, R.C.C.C.A.D. AND TO PLAT OF LOTS 14 AND 16, SECTION 55, IN D.B. 102 - PL. 3, R.C.C.C.A.D.
 3. THIS PROJECT IS IN ZONING DISTRICT ZONE X UNZONED AS SHOWN ON THE ZONING MAP OF THE CITY OF RADFORD, VIRGINIA.
 4. NO VISIBLE EVIDENCE OF CHANGES, OBSTRUCTIONS OR STRUCTURES IMPROVING A PLACE OF BURIAL SURVEYOR EXPRESSLY DISCLAIMS ANY LEGAL OR TECHNICAL RESPONSIBILITY FOR ANY CHANGES THAT WERE NOT DETECTED.
 5. WITH ADJOINING PROPERTY OWNED BY RUF 600 TYLER AVE. LLC, AS SHOWN ON MAP SECTION 55 6-(6) LOTS 1-18.
 6. ALL EXISTING UTILITIES IN THE ALLEYS ARE TO BE RELOCATED AND PLACED INTO A PERMANENT UTILITY EASEMENT APPROPRIATELY DEDICATED.

Memorandum

TO: David Ridpath, City Manager
FROM: Jay Eanes, Engineering Coordinator
DATE: January 7, 2021
SUBJECT: Scott Hill Request to Vacate a Portion of Sixth Street

The Board of Viewers met on September 23, 2020 on site and observed that there was no inconvenience to the City. However, one property owner who is in close proximity to requested area to be vacated has objected to the vacation stating it will hinder access to their property. Attached please find all pertinent information to this request.

- 1) Letter from the Board of Viewers stating all facts observed on site.
- 2) Preliminary Plat of the area requested to be vacated. (Balzer and Associates)
- 3) Map of Topo and Parcel locations\owners near the requested area. (City Engineering & GIS)
- 4) A letter of objection and e-mail and from the nearby property owner. (Ridpath Properties, LLC)



Jay C. Eanes, Engineering Coordinator

cc: Jenni Wilder, City Clerk



January 4, 2021

Subject: Request to Vacate Portion of Unimproved Sixth Street Right-of-Way

Mayor Horton and Radford City Council:

The Board of Viewers has completed its review of the petition by Scott and Angela Hill to vacate a portion of the unimproved Sixth Street right-of-way located between Tax Map Numbers 14-(5)-Sec6-16B, 17A,&18A and 4-(5)-Sec2-7, 8, & 9, as shown on the attached Preliminary Plat by Balzer & Associates, dated 1/31/2020. In addition, please find attached for your reference the topographical map of the area from the City's Engineering & G.I.S. Department.

The Board of Viewers met on site Wednesday, September 23, 2020, and observed the following:

1. The proposed area to be vacated holds no existing city utilities.
2. An existing telephone line crosses the property and serves an adjacent property owner, which will need to be moved. (Scott Hill has been in contact with this property owner to address the issue.)
3. The remaining Sixth Street right-of-way behind the proposed area to be vacated has a steep topography which is not conducive to being improved and used by the City as a street.
4. Adjacent property owners have been notified and have no objections.
5. One property owner (Ridpath Properties, LLC), which is located within close proximity to the Sixth Street right-of-way (approximately 50'), objects to the proposed vacation, stating that it will hinder access to its five parcels of land. These parcels of land (located on steep topography) can also be accessed from the unimproved right-of-way of Staples Street and Fifth Street. Attached is a map of these properties as well.

If you have any additional questions, please let us know.


Robert L. Nicholson III


George A. "Abram" Williams, III

OWNER'S STATEMENT

THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN PERFORMED IN STRICT ACCORDANCE WITH THE STATUTES AND ORDINANCES OF THE UNINCORPORATED OWNERS, PROPRIETORS, AND TRUSTEES OF THE CITY OF RAYFORD, VIRGINIA, AND THAT THE DEDICATION OF PUBLIC EASEMENTS AND RIGHTS OF WAY, IF ANY SHOWN HEREON, IS HEREBY MADE.

IN WITNESS WHEREOF, I HEREBY PLACE THE FOLLOWING SIGNATURES AND SEALS.
CITY OF RAYFORD, VIRGINIA - PORTION OF SIXTH STREET

TRAVIS C. ROBERTSON, CITY MANAGER _____ DATE _____

OWNER'S STATEMENT

I, HENRY GENTRY, PARTY TO THIS PLAT, HEREBY CERTIFY THAT I HAVE READ THE FOREGOING STATEMENT, AND I HEREBY AGREE THAT THE SAME IS CORRECT AND ACCURATE. I HEREBY AGREE TO WAIVE ANY RIGHTS I MAY HAVE IN THE PROPERTY DESCRIBED IN THIS PLAT, AND I HEREBY AGREE TO WAIVE ANY RIGHTS I MAY HAVE IN THE PROPERTY DESCRIBED IN THIS PLAT.

NOBODY _____ OF COMMISSION EXPRESS _____

CITY OF RAYFORD APPROVAL AND ACCEPTANCE

THE HEREBY SHOWN PLAN DATED JANUARY 31, 2020 HAS BEEN SUBMITTED TO THE CITY OF RAYFORD FOR APPROVAL FOR RECONSTRUCTION BY CITY OF RAYFORD, VIRGINIA.

BELESSA SPECTOR, ZONING ADMINISTRATOR _____ DATE _____

SOURCE OF TITLE AND CONVEYING STATEMENT

THIS IS TO CERTIFY THAT THE PROPERTY DESCRIBED WITHIN THE UNITS OF THIS PLAT IS DERIVED FROM THE PROPERTY DESCRIBED IN THE UNITS OF THE PLAT S. 1101, 1102, 1103, 1104, 1105, 1106, 1107, 1108, 1109, 1110, 1111, 1112, 1113, 1114, 1115, 1116, 1117, 1118, 1119, 1120, 1121, 1122, 1123, 1124, 1125, 1126, 1127, 1128, 1129, 1130, 1131, 1132, 1133, 1134, 1135, 1136, 1137, 1138, 1139, 1140, 1141, 1142, 1143, 1144, 1145, 1146, 1147, 1148, 1149, 1150, 1151, 1152, 1153, 1154, 1155, 1156, 1157, 1158, 1159, 1160, 1161, 1162, 1163, 1164, 1165, 1166, 1167, 1168, 1169, 1170, 1171, 1172, 1173, 1174, 1175, 1176, 1177, 1178, 1179, 1180, 1181, 1182, 1183, 1184, 1185, 1186, 1187, 1188, 1189, 1190, 1191, 1192, 1193, 1194, 1195, 1196, 1197, 1198, 1199, 1200, 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, 1213, 1214, 1215, 1216, 1217, 1218, 1219, 1220, 1221, 1222, 1223, 1224, 1225, 1226, 1227, 1228, 1229, 1230, 1231, 1232, 1233, 1234, 1235, 1236, 1237, 1238, 1239, 1240, 1241, 1242, 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2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 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2903, 2904, 2905, 2906, 2907, 2908, 2909, 2910, 2911, 2912, 2913, 2914, 2915, 2916, 2917, 2918, 2919, 2920, 2921, 2922, 2923, 2924, 2925, 2926, 2927, 2928, 2929, 2930, 2931, 2932, 2933, 2934, 2935, 2936, 2937, 2938, 2939, 2940, 2941, 2942, 2943, 2944, 2945, 2946, 2947, 2948, 2949, 2950, 2951, 2952, 2953, 2954, 2955, 2956, 2957, 2958, 2959, 2960, 2961, 2962, 2963, 2964, 2965, 2966, 2967, 2968, 2969, 2970, 2971, 2972, 2973, 2974, 2975, 2976, 2977, 2978, 2979, 2980, 2981, 2982, 2983, 2984, 2985, 2986, 2987, 2988, 2989, 2990, 2991, 2992, 2993, 2994, 2995, 2996, 2997, 2998, 2999, 3000, 3001, 3002, 3003, 3004, 3005, 3006, 3007, 3008, 3009, 3010, 3011, 3012, 3013, 3014, 3015, 3016, 3017, 3018, 3019, 3020, 3021, 3022, 3023, 3024, 3025, 3026, 3027, 3028, 3029, 3030, 3

CITY OF RADFORD, VIRGINIA
10 Robertson Street, Radford, Virginia 24141
Phone (540) 731-3603

VACATE NOTIFICATION LETTER

I, Kimberly D. Ridpath primary Owner of Ridpath Properties, LLC, Owner of parcels of land identified as Lots 1 thru 4, Section 2, Plan G, Radford Land and Improvement Company Map, City of Radford, Virginia, being Tax Map Number 14-(5)-SEC 2-1 thru 4; Tax ID 020001399, am aware of the application filed with the City of Radford requesting the vacation of a portion of the public right of way area of Sixth Street, containing an area approximately 0.192 Acre, being 68 feet by 125 feet, more or less, at the intersection of the unopened portion of Sixth Street and the improved public right of way area of Robertson Street, adjacent to my property.

I have no objections to this vacation:

Date: _____

(Owner)

(Owner Signature)

I object to this vacation for the following reasons:

Closed off A viable public right of way to owned
parcels of Ridpath Properties LLC

Date: 12-31-2020

Kimberly Dawn Ridpath
Owner

Kimberly Dawn Ridpath
(Owner Signature)

Jay Eanes

From: Kimberly Ridpath <kim_ridpath@yahoo.com>
Sent: Monday, January 4, 2021 8:20 AM
To: Jay Eanes
Subject: Vacate Notification Letter
Attachments: Vacate Letter.pdf

Jay,

I have attached the signed Vacate Notification Letter. I want to thank for working/meeting with us on several occasions. We have met with general manger of a construction company who provided some insight on the properties and the right of ways.

We have made the decision that we object to the vacate proposal due to:

- * the unopened portion of sixth street is viable egress/ingress to our parcels.
- * we have contacted a surveyor for a proposal of a preliminary plat to be done with build-able lots with entrances/exits.
- * the sixth street right a-way could be a safer and less monetary over head for the 6-8 build-able properties and could increase property values due to better access.
- * It is imperative that we provide all viable access to the property for 6-8 future building sites, drive ways and best usage of the entire property.
- * we will need grading and excavation possibilities and all entries and exits ways available to us for best land usage.

Jay if you could provide the meeting times/dates and if it is going to be virtual or in-person that would be very helpful.

Thank you,
Kim Ridpath
240-538-8755

Date: January 6, 2021

Reference: Notice to property owner regarding a request to the City of Radford, Virginia by an adjacent property owner, to vacate a portion of the public right of way area of Sixth Street in the West Ward of the City of Radford, Virginia.

Radford City Council,

Timeline and correspondence:

- The first postage from Radford engineering and GIS was dated October 6, 2020. It was received by the Riner post office on October 13, 2020 for the first notice.
- The Radford City Council meeting was scheduled for October 26, 2020. We did not obtain the letter until October 30, 2020. Either meeting did not occur, or it was moved to another date.
- We immediately called and emailed Mr. Jay Eanes, Engineering Coordinator; we agreed to meet at the property to understand exactly what was being proposed and the location. We did meet on November 3, 2020.
- We emailed on November 5, 2020 and November 10, 2020 and requested to meet at another entrance of the property, Staples Street entrance—the meeting was on November 12, 2020.
- We requested a letter from the city to ensure we had other accesses/entries to the property. A letter was provided on November 19, 2020 by Jay Eanes and David Ridpath but there were blanket words, like should have access. With that being said, we sent back a proposal letter so secure words could be used.
- On December 9, 2020 I sent Jay Eanes an email saying that my brother had responded to him about the written letter/document without a response. He responded he had been out due to surgery and an illness but hoped to be back in the office next week.
- On December 14, 2020, a revised letter was sent from Jay Eanes and David Ridpath. The secondary letter was of the same wording.
- We met with a general manger of a construction company, who proved some insight on egress and ingress, excavation and grading, and the cost and monetary difference pending the access. After this information, we requested to meet again with Jay Eanes.
- We did meet again with Mr. Eanes on December 29, 2020 and explained what we had been told, also asking if there was any way to leave an easement between the property Mr. Hill is wanting.
- After this meeting we decided to retain a surveyor and discuss with legal representation to what is in our best interest and the future progress of the property. So, the Vacate Notification Letter was signed and an email with reasons on by the access should not be closed on January 4, 2021. In previous communication the Board of viewers had modified their letter to state they do not recommend the closure. I received a response from Jay Eanes saying he would provide this information to the council in the upcoming meeting. Then, I received another email saying the public hearing portion was over per David Ridpath, but I could prepare a letter to be presented to the council. After speaking with the city attorney, the Board of Viewers will not be making a

recommendation either way. This is only the third vacation I have done, and I found out we were doing them incorrectly. The Board will be providing the Council a letter (report) of what they discovered when doing the review. This will include notification of your objection and the fact that your site can be accessed from other unimproved right of ways. The closure will be on the agenda for Monday's council meeting. So, you may create a letter stating your issues with the potential closure or I can just provide council with the email you sent with the objection and we will include it in our packet. Once the Board has completed its letter/report, I will email you a signed copy.

We are Radford natives and own properties and a business in Radford.

We have done our best to find options for all parties involved since we were contacted about the ingress and egress of our property being eliminated to allow a building lot to be split into two, to add monetary worth for a local developer.

We were not given due diligence from the beginning with having missed steps/errors/timing during this process and we should not be penalized due to those. We do understand that things have not been easy since everyone, including city and state have been dealing with COVID, illnesses, and holidays.

We have had continued communication with the city about our concerns and the process but there has been little communication or none about meeting dates or when documents were required. For example, the public hearing portion being done and over, we were not aware of this meeting date and time.

We have met with a local builder that has stated we need the Sixth Street accessibility to have a safe entrance and exit to our properties.

We have retained a surveyor to draw and set 6-8 future build sites on our property and provide the most appropriate entrances and exits.

We have contacted our attorney to speak to them about the property and what is in the best interest of the LLC and the progression for development.

We have been 100 percent present since we were notified of the request to vacate but we do not understand how there have been missed meetings, dates, information that we needed when we have been in full contact.

We are available to speak if there are any questions. We would hope that the council would be agreeable to allowing enough time for the survey and preliminary plat with safety, best accesses, and land usage to be done prior to a decision to vacate this portion of the public right of way to our property from Sixth Street.

Thank you,
Ridpath Properties LLC, Owners
Foster Ridpath
Kim Ridpath
Kelly Ridpath

2021 Memorandum of Understanding

The organizations included in this memorandum are the Radford Chamber of Commerce and the City of Radford, Virginia.

Purpose

We, the Chamber, in order to continue to expand our services and provide resources for The City of Radford and its businesses, respectfully submit our annual MOU to city council. The city's assistance of \$14,000 helps facilitate education, member gatherings, along with opportunities to share in best practices. These benefits will allow our Chamber to remain strong in 2021 and give assurance that Radford is a great place to do business. COVID-19 played a large factor in decline in revenue from member dues and inability to host events and retain sponsors. The total loss in revenue in 2020 from annual events is approximately, at minimum \$6,000. The chamber held 154 members in 2020, with 15 new members for the year, despite COVID business decline. (9.2% member increase) Received \$650 in membership donations.

While other chambers may feel that members with few employees per organization is a challenge, it is our belief that through our organizations encouragement and expertise (both from membership and beyond) is money and time well spent in fostering and sustaining their livelihood. Internally, the Chamber has supported local post- secondary educational and economic development goals of retaining young professionals that have gone on to work within current chamber member businesses.

In order to be a greater resource to our members and provide our assistance to many other worthwhile projects/events, we require additional financial resources. We have since requested that the City of Radford become a greater partner, so the office of the Chamber can fulfill the purpose of this memorandum.

In order to provide for certain services to the citizens of the City of Radford, the Mayor and City Council have determined that it is in the best interest of the City to enter into agreements with certain agencies. This agreement is intended to define the services to be provided and the responsibilities of the Radford Chamber of Commerce and the City.

Term

January 1, 2021 – December 31, 2021

The City will:

- Provide funds of \$14,000 for annual Chamber Membership and \$4,000 for Festival of Lights (requested separately by Marceline Hunter). City funding totaling \$18,000.
 - Breakdown of funding

- o \$14,000-January 2020
 - o June 2020- Festival of Lights allotment distributed
- None of this money will be used for political agendas.

The Radford Chamber of Commerce will:

- **Work to expand the role of the Chamber in Economic Development and/or resource for existing and prospective businesses in the City Of Radford through the following:**
- The Chamber and its resources will be utilized to support the Radford City Economic Development department to understand and strategize on ways Radford's business climate can grow. Monthly meetings with the Director of Economic Development, Kim Repass will be scheduled to remain on track with the business goals of the city, paired with the Chamber mission.
-Regionally, the Chamber will continue to be an active participant in Onward NRV efforts to recruit and market the assets of Radford to potential businesses. Attend Onward NRV Economic Vitality Summits and other events as schedule allows.
 - The Executive Director will build a library of industry resources to provide members. This includes utilizing educational resources provided by the membership of VA Association of Chamber of Commerce Executives, members, and general business resources. This also includes expanding upon the resources provided on our newly designed Chamber website, utilizing member resources and opportunities.
 - We will continue to expand our social network and following. This includes creating internal events for members and attendees for ribbon cuttings and other events, provide exclusive member content, and the ability for the community to interact and engage with the posted content.
 - Expand on the launched Young Professionals program through: providing real world experience and engagement through committees. Production of the yearly calendar with events that will engage our current Chamber members, and prospective members and allow for exposure through those events. Engage with other YP programs through partnered events (Pulaski, Blacksburg YP). Offer industry educational sessions, and expose YP members to community volunteerism efforts. Engage the committee in existing Chamber events for additional exposure, and provide a YPN Leadership award to be given during the 2021 Annual Gala & Banquet. Grow membership by 20%.
 - Attend Radford University annual Jumpstart Conference, while participating in additional internal opportunities that continue to foster relationships with the college and its programs. The same opportunities apply at New River Community College.

- Provide new marketing opportunities for members. This includes utilizing the Chamber's ability to help grow the participation in new and existing relationships in business, and the local community. Will offer a 2021 advertising package for members. Packages include a variety of advertising opportunities for any size business.
- Aiding to maintain the relationships of stakeholders and publics of the Radford and surrounding membership community. Maintaining a positive perception and view of possibilities the Chamber can provide each business through: continued specialized support of small business needs, enhanced marketing assistance through various channels (newsletter, social media, website, etc.), providing the platform for businesses to continue to connect and partner through finding common ground and support in their services as a whole (networking events, BOB, Chamber sponsored partnership events offered to members).
- Work throughout the year to expose the opportunity to contribute to the Chamber Scholarship fund. We plan to grow the fund to be able to provide Radford High School students the opportunity to fund a portion of their college with the contributions of the Radford business community. The information used in the application is directly correlated for the need of trade professionals to remain in the area. We use this economic development data in the application process to receive information on how we as a Chamber can best employ and retain talent locally.

Participate as a committee (send designee as needed) member on:

- Joint Commission
- Tourism Committee
- NRVCS Adverse Childhood Experiences (or ACEs) Advocacy Group- Business Representative

Community/City Events & Programs

- Golf Tournament**
- Annual Business Awards & Banquet**
- Ribbon Cutting Celebrations for new businesses/members**
- Business After Hours – with an encouraged focus on city businesses**
- Business Over Breakfast (monthly)**
- Educational Seminars Series- industry focused sessions**
- Club Fair (Radford University)**
- Festival of Lights (provide fund accounting governance)**
- Continue to partner with other events both locally and regionally that promote our city and increase the exposure of our businesses and amenities that the City of Radford offers**
- Plan additional yearly fundraisers to assist in 2020 supplemental relief-raffles, etc.**
- Economic Development events and participation**

- Adopt a Spot program- maintain and contribute to the seating in the Triangle Lot, with a sustainable branded bench donated through engaging the community by donating recyclables- started in 2020**

Continue to provide support and communicate with the City of Radford, The Radford City Public Schools, RU & other organizations within the City.

- Increase Chamber participation in local government activities to include attendance at City Council meetings
- Increase Chamber involvement in:
 - Radford University/NRCC internship program- Chamber Scholarship donated \$2,200 to the Radford ACCE program in the fall. Will continue to fundraise and donate to these efforts
 - Radford University/NRCC partnerships
 - Prospective membership (recruitment)
 - Community events- holiday events, etc.
 - Local programs (shop local, etc.)
- Provide an Annual Report to Radford City Council, City Council members, City Manager and members of the community which outlines the activities and financial reporting of the Chamber.**

Ciara Harris
Executive Director
Radford Chamber of Commerce

Date 1/7/2021

Radford City Manager

Date _____

APPROPRIATION ORDINANCE

Ordinance Number: 1728.22
 1st Reading: January 11, 2021
 2nd Reading:

AN ORDINANCE TO AMEND ORDINANCE NUMBER 1728.22, THE CITY OF RADFORD, VIRGINIA ANNUAL BUDGET FOR THE FISCAL YEAR 2020-2021 AND APPROPRIATE THE SUM OF \$182,189 FOR:

CARES Municipal Utility Relief Program

As it ordained by the Council of the City of Radford, Virginia that Ordinance Number 1713 identifying the revenue and expenditure accounts of the City of Radford contained in the annual budget for the fiscal year 2010-2020 hereby amended and funds are hereby appropriated and funds are hereby appropriated or adjusted as presented. Be it furthered ordained that an emergency exists and this Ordinance shall be in full force and effect from the date of its passage.

FUND	DEPARTMENT	CODE	ACCOUNT DESCRIPTION	REVENUES		EXPENDITURES	
				Increase	Decrease	Increase	Decrease
GENERAL	CARES	10020-320201	CARES MUNICIPAL UTILITY RELIEF	\$ 182,189			
GENERAL	CARES	1005420-405150	CARES MUNICIPAL UTILITY RELIEF			\$ 182,189	
Totals				\$ 182,189	\$ -	\$ 182,189	\$ -

The recorded roll call vote was as follows:

FIRST READING: January 11, 2021
VOTE:

Mr. Hill
 Mr. Burress
 Mrs. Foster
 Ms. Harrington
 Mayor Horban

SECOND READING:
VOTE:

Mr. Hill
 Mr. Burress
 Mrs. Foster
 Ms. Harrington
 Mayor Horban

MOTION:
SECOND:

MOTION:
SECOND:

ATTEST:

Jennifer G. Winder, City Clerk